



Borough of Tamworth

Marmion House,
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HEALTH AND WELLBEING SCRUTINY COMMITTEE

16 July 2018

Dear Councillor

A Meeting of the Health and Wellbeing Scrutiny Committee will be held in **Committee Room 1, Marmion House, Lichfield Street, Tamworth, B79 7BZ on Tuesday, 24th July, 2018 at 6.00 pm.** Members of the Committee are requested to attend.

Yours faithfully

A handwritten signature in black ink, appearing to be 'ADG', followed by a long horizontal line extending to the right.

A G E N D A

NON CONFIDENTIAL

- 1 **Apologies for Absence**
- 2 **Minutes of the Previous Meeting (Pages 3 - 4)**
- 3 **Declarations of Interest**

To receive any declarations of Members' interests (personal and/or personal and prejudicial) in any matters which are to be considered at this meeting.

When Members are declaring a personal interest or personal and prejudicial interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a personal and prejudicial interest in respect of which they do not have a dispensation.

4 Update from Chair

(Update from Chair on Working Groups and any other matters)

5 2018/19 Forward Plan (Pages 5 - 14)

6 Motor Neurone Disease

(Discussion on recommending the adoption of the MNDA Charter)

Please see link to the Motor Neurone Disease Association website where the Charter and associated documentation can be found.

<http://www.mndcharter.org/the-mnd-charter/>

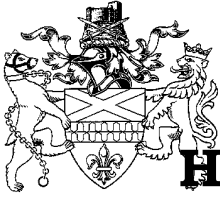
7 Support Teams / First Response

(Discussion item)

8 2018/19 Health & Wellbeing Committee Work Plan (Pages 15 - 16)

People who have a disability and who would like to attend the meeting should contact Democratic Services on 01827 709267 or e-mail committees@tamworth.gov.uk preferably 24 hours prior to the meeting. We can then endeavour to ensure that any particular requirements you may have are catered for.

To Councillors: R Ford, R Bilcliff, R Claymore, J Faulkner, M Gant, T Jay, R Kingstone, M Oates, R Rogers and County Councillor A Little



**MINUTES OF A MEETING OF THE
HEALTH AND WELLBEING SCRUTINY
COMMITTEE
HELD ON 12th JUNE 2018**

PRESENT: Councillor R Ford (Chair), Councillors R Bilcliff, A Bishop, J Faulkner, M Gant, T Jay, R Kingstone, M Oates and R Rogers

The following officers were present: Ryan Keyte (Head of Legal & Democratic Services)

1 APPOINTMENT OF VICE CHAIR

RESOLVED: That Councillor Thomas Jay be appointed as Vice Chair

(Moved by Councillor Richard Ford and seconded by Councillor Maureen Gant)

2 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Rosemary Claymore

3 MINUTES OF THE PREVIOUS MEETING

The Minutes of the previous Health and Wellbeing Committee held on the 29th March 2018 were approved and signed as a correct record.

(Moved by Councillor Maureen Gant and seconded by Councillor John Faulkner)

4 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

5 2018/19 FORWARD PLAN

The Forward Plan was discussed and a Work Plan was formulated for the year.

Chair



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 July 2018 – 31 October 2018

*Published by Sue Wilson
2nd July 2018 (Updated on 11.07.2018, 13.07.18)
01827 709264*

Conf/Non-Conf Pages	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers (<i>All Papers are available for inspection via the Contact Officer</i>)
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<p>Exempt</p>	<p>Cabinet 5/07/18</p>	<p>Yes</p>	<p>Arrangements for the Councils 24hour Community Alarm Service</p> <p>The report will set out the options for the Councils Community alarm provision at its sheltered housing schemes. This will discuss the options for continued delivery of the alarm service within the context of the changing funding and delivery models for sheltered and supported housing; as consulted on by the Ministry of Housing, Communities and Local Government & Department for Works & Pensions. https://www.gov.uk/government/consultations/funding-for-supported-housing-two-consultations</p>	<p>Portfolio Holder for Housing Services Tina Mustafa Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk</p>		<p>Arrangements for the Councils 24hour Community Alarm Service</p>
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Open	Cabinet 5/07/18	No	Quarter Four 2017/18 Performance Report	Leader of the Council John Day Corporate Performance Officer john- day@tamworth.gov.uk		Quarter Four 2017/18 Performance Report
Open	Cabinet 5/07/18	Yes	Tamworth Local Plan Review Update To consider the requirement to potentially undertake an early review of the Tamworth Local Plan.	Portfolio Holder for Regeneration Sushil Birdi Senior Policy and Delivery Officer sushil- birdi@tamworth.gov.uk		Tamworth Local Plan Review Update
Open	Council 17/07/18	Yes	Community Infrastructure Levy To consider the examiners report, the proposed modifications and adoption of the Community Infrastructure Levy	Portfolio Holder for Regeneration Sushil Birdi, Matthew Bowers Senior Policy and Delivery Officer sushil- birdi@tamworth.gov.uk, Assistant Director Growth & Regeneration matthew- bowers@tamworth.gov.u k		Community Infrastructure Levy

	Council 17/07/18	No	Local Authority Trading Company	Leader of the Council Jane Hackett Solicitor to the Council and Monitoring Officer jane- hackett@tamworth.gov.u k		
Open	Council 17/07/18	No	Appointment of a Deputy Electoral Registration Officer	Leader of the Council Andrew Barratt Chief Executive andrew- barratt@tamworth.gov.uk		Appointment of a Deputy Electoral Registration Officer Appointment of a Deputy Electoral Registration Officer
Open	Cabinet 2/08/18	Yes	Invitation of tenders for refurbishment of Castle Grounds Toilets This report seeks approval to invite tenders for the refurbishment of the Public Conveniences within the Castle Grounds.	J Chesworth Paul Weston Assistant Director Assets paul- weston@tamworth.gov.u k	Consultation done through Budget Setting Process.	Invitation of tenders for refurbishment of castle Ground Toilets

Open	Cabinet 2/08/18	Yes	<p>Budget and Medium Term Financial Planning Process 2019/20</p> <p>To seek agreement to the proposed budget and medium term financial planning process for General Fund and the Housing Revenue Account for 2019/20</p>	<p>Leader of the Council Stefan Garner Executive Director Finance stefan-garner@tamworth.gov.uk</p>	<p>CMT Executive Management Team Budget Consultation</p> <p>CMT Executive Management Team Budget Consultation - Residents, Tenants, Voluntary Sector</p>	<p>Budget and Medium Term Financial Planning Process 2019/20</p>
Open 6 page 9	Cabinet 2/08/18	Yes	<p>Upgrade of Capita payment system</p> <p>To seek approval to release funds from capital contingency budgets</p>	<p>Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk</p>		<p>Upgrade of Capita payment system</p>
Open	Cabinet 2/08/18	Yes	<p>Write Offs - 01/04/18 to 30/06/18</p> <p>Write offs 1 April 2018 to 30 June 2018</p>	<p>Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk</p>		<p>Write offs</p>

Open	Cabinet 16/08/18	Yes	<p>Housing Revenue Account Business Plan</p> <p>The HRA business plan sets out the strategic objectives of the housing services; detailing ambitions around regeneration, affordable housing delivery and investment in its landlord services and its stock.</p>	<p>Portfolio Holder for Housing Services Tina Mustafa Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk</p>	Tenant Consultative Group (TCG) and partners	Housing Revenue Account Business Plan
Open	Cabinet 16/08/18	Yes	<p>Castle Review</p> <p>Submission of a Castle Review seeking permissions to amend operational methods to ensure the future sustainability of the Castle and its tourism offer.</p>	<p>Portfolio Holder for Environment and Culture Neil Mason Head of Community Leisure neil-mason@tamworth.gov.uk</p>		Castle Review

Exempt	Cabinet 16/08/18	No	Grants to Voluntary Organisations - Small Grants Scheme/Local Arts Grant Scheme/Sports Grants Scheme/Festive Grants Scheme Update on grants outturn/expenditure for 2017/18	Portfolio Holder for Communities and Wellbeing Stephanie Ivey Partnership Funding Officer stephanie-ivey@tamworth.gov.uk		Grants To Voluntary Organisations (Small Grants Scheme)/Local Arts Grant Scheme/Sports Grants Scheme/Festive Grants Scheme
Exempt Page 11	Cabinet 16/08/18	No	Gungate To consider opportunities to support the delivery of the site	Portfolio Holder for Regeneration Matthew Bowers Assistant Director Growth & Regeneration matthew-bowers@tamworth.gov.uk		Gungate
Open	Cabinet 6/09/18	Yes	Quarter 1 Performance Report 2018/19	Leader of the Council John Day Corporate Performance Officer john-day@tamworth.gov.uk		Quarter 1 Performance Report 2018/19

<p>Open</p>	<p>Cabinet 2 Aug 2018</p> <p>Council 11/09/18</p>	<p>Yes</p>	<p>Annual Report on the Treasury Management Service and Actual Prudential Indicators 2017/18</p> <p>The Annual Treasury report is a requirement of the Council's reporting procedures.</p> <p>It covers the Treasury activity for 2017/18, and the actual Prudential Indicators for 2017/18.</p> <p>The report meets the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities. The Council is required to comply with both Codes in accordance with Regulations issued under the Local Government Act 2003.</p>	<p>Portfolio Holder for Assets and Finance Joanne Goodfellow joanne-goodfellow@tamworth.gov.uk</p>		<p>Annual Report on the Treasury Management Service and Actual Prudential Indicators 2017/18</p>
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Open	Cabinet 30 Nov 2017 Council	Yes	Commercial Investment Strategy Update To create a capital fund to allow agreed investments be made in land or property	Leader of the Council Andrew Barratt Chief Executive andrew- barratt@tamworth.gov.uk	Part of the Commercial Investment Strategy Process	Commercial Investment Strategy Update
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DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Health and Wellbeing Scrutiny Work Plan

Work Plan 2018 - 2019	
DATE	SUBJECT
24th July	Support Teams/First Response (RK to put together a proposal form)
24 July	Motor Neurone Disease (RF to put together a proposal form)
19th September (Proposed)	Housing Allocations Policy
16th October	Midwifery Care (RF to put together a proposal form)
22nd January	Blood Donations (RF to put together a proposal form)
TBC	GP Provision (Sub Committee – MO, JF, AB, MG)
TBC	Look at Tamworth Offer in relation to Ear Wax Removal (RB to put together a proposal form)
TBC	Loneliness – Joint Working Group with Corporate Scrutiny (Sub Committee RB)
TBC	Burton and Derby Hospitals Merger Update

Upcoming Health and Wellbeing Scrutiny Committee Meetings

24th July, 19th September (proposed), 16th October, 22nd January and 6th March,

Upcoming Relevant Accountability Sessions/County Council Meetings

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